



President – Milele Robertson
First Vice-President Jernine Williams
Second Vice- President – Gloria Chichester
Recording Secretary –Lisha Smith
Corresponding Secretary – Beverly Powell
Treasurer –Gwendolyn Heard Nelson
Parliamentarian – Vacant
Bethune Center Exec. Dir. – Marlene Davis

NATIONAL COUNCIL OF NEGRO WOMEN
INLAND EMPIRE SECTION
General Member Meeting Minutes
Monday, September 25, 2017

CALL TO ORDER

President Milele Robertson called the General Meeting of the NCNW Inland Empire Section to order at 6:07 PM. She stated that tonight is the first night we convened for social time/fellowship prior to the monthly meeting. Going forward, we will have social time 45 minutes prior to the start of our 6 PM meetings. This is an effort to adjourn at a reasonable time, especially as we head into the winter season. During the social time prior to tonight's meeting, birthdays of charter members, Lois Carson and Laura Goodly were celebrated with cupcakes. Recital of the Bethune Legacy and NCNW Pledge followed.

NEW MEMBERS & GUESTS

Twenty-nine in attendance. Introduction of members and guests.

MINUTES

President Milele Robertson

Members reviewed the minutes of the June meeting. Deborah Robertson made the motion to accept the minutes. Beverly Powell seconded the motion. Motion carried.

CORRESPONDENCE

Corresponding Secretary Beverly Powell

Beverly Powell reported sending sympathy cards to the families of NCNW members Jean Kennedy and Joyce Fairman and to Harriette Moore for the loss of her husband and Clarence Manzell for the loss of his brother.

COMMUNICATIONS

Dir. Of Communications Kimberly Clark

No new report. Continue to send events information to Kimberly and photos in jpeg format for Instagram and Facebook.

PROGRAMS

1st Vice President Jernine Williams

Review of NCNW **Event Calendar 2017-18**; handouts distributed of monthly events beginning with theater trip, September 30, 2017, to IE Section's 50th Anniversary Gala on May 5, 2018, at Sierra Lakes Golf Club in Fontana. Section website to be created will include calendar events. Milele asked if there were members with skills in building websites. The website will allow the Section to link into PayPal for online payment to upcoming events. Section had a website developed by John Carson many years ago, but the old domain may no longer be active.

Thanksgiving Baskets

NCNW will give 20 Thanksgiving baskets to Bethune Center students. Donation letters to be mailed to local legislators for turkey donations.

MEMBERSHIP**2nd Vice President Gloria Chichester**

Gloria Chichester reported mailing membership renewal letters, making calls and mailing requested applications. National established a new rule that membership renewals are due October 1. Increases were set by National, thus, beginning October 1, 2107, annual membership dues will increase from \$81 to \$105, and Life membership dues will increase from \$31 to \$55. Gloria reported that Member Mr. Artist Gilbert is a new Life member. Gloria Chichester moved to approve the report and Martha White seconded. Motion carried.

FINANCIAL**Treasurer Gwendolyn Heard Nelson**

Gwendolyn Heard Nelson read the financial report covering June 1 - August 31, 2017. The balance was \$3,742.01. Source of income was membership dues. Expenditures were scheduled theater trips, Teamster's scholarship, Section dues to National, Section logo polo shirts, and support of Option House. Amount available for the Section is \$2,506.11. Gwendolyn motioned to accept the financial report as read. Lois Carson seconded. Motion carried.

Gwendolyn filed the required annual IRS 990 Form for nonprofits.

NCNW sections are required to give National 10% of fundraising profits. Gwendolyn proposed sending National \$140 from fundraisers, theater trip, "The Body Guard" and "New to You" clothing sale. Lois Carson moved to approve and Deborah Robertson seconded. Motion carried.

EXECUTIVE**President Milele Robertson**

Per President, Milele Robertson, committee reports will rotate. Tonight, Legislative and Cultural Arts will present. Bylaws, Education and Health Committees will report next month.

Legislative Committee: Report by Lois Carson. Legislative Committee will establish a planning committee with local affiliate organizations including League of Women Voters and Women's Club, to host a voter education workshop Spring 2018. Contact Lisha Smith who chairs the Legislative Committee if interested in planning the workshop.

Cultural Arts Committee: Report by Gwendolyn Heard Nelson. Volunteers were requested for Thursday at 1 PM, at the Bethune Center to do the following tasks: (a) Put together the snack packs for the theater bus trip fundraiser, September 30, 2017. (b) Make meal cards for meals (chicken, fish, vegetarian) selected by the attendees of the Bethune Recognition Luncheon on October 28, 2017.

Cultural Arts Fundraising Opportunity: Report by Deborah Robertson. Theater performance, "Port Chicago 50" opening night fundraiser for NCNW, Friday, November 10, 2017, 8 PM, at Rialto High School. It's a true story of African American seamen who worked around dangerous artillery in a Navy shipyard in 1944. Death, degradation and court martial ensues. NCNW committed to selling 50 tickets at \$35 per ticket. Promotion will be rolled out. Deborah Robertson distributed flyers with Amsterdam News review. Contact for distributing tickets and collecting money is Gwendolyn Heard Nelson.

BETHUNE CENTER

Executive Director Marlene Davis

President Milele Robertson commended Bethune Center Executive Director, Marlene Davis and Assistant, Terri Blackburn, on completion of the CDBG Youth grant. There has been a steady flow of traffic of clients for pre-employment skills training. Rialto City's Human Resources Department has been sending clients to the Resource Center for assistance. Seven new computers and four printers were acquired. Forty students have received assistance, however, student retention has been tenuous. Many students have not returned for follow up. Terri is continuing to work on the Weatherization grant. Resource Center office hours: Terri mans the office on Mondays & Wednesdays and Marlene mans the office on Tuesdays & Thursdays. Office hours are 9 AM – 4 PM. Forthcoming workshops: October 12th, "Ace the Interview Process" and October 26th, "Financial Literacy." Construction upgrades to the doors, parking lot striping and disabled ramps are scheduled in October.

BETHUNE-HEIGHT RECOGNITION LUNCHEON

Report by Milele Robertson. IE Section's ad for the souvenir book was created by Kimberly Clark and has been submitted. Deadline for submitting ads is this week. Full page ad is \$100; \$60 for ½ page ad; \$600 for table. IE Section Life Members are Martha White and Artist Gilbert. Charli Harris was nominated and voted as Section Young Adult Achiever. Motion made by Joanne Gilbert and seconded by Gerri Foxall-Kater. Membership donated \$300 onsite to pay for Young Achiever fee. IE hostesses for luncheon are Beverly Powell and Mary Saxon Hobbs. Bethune Recognition Luncheon: Saturday, Oct. 28, 2017, at 11 AM, at Industry Palms Hotel.

50th Anniversary Gala (May 5, 2018)

Report by Milele Robertson. Chair Kimberly Clark. Need planning committee, sponsors, hostesses. Location will be Sierra Lakes Golf Club in Fontana.

NEW BUSINESS

NCNW to update banking signatures and remove departed member Melody Riley's name from signing authority. Jernine Williams name will replace Melody's signature for NCNW's account at Bank of America and Milele Robertson will replace Melody's signature for the Bethune Center at Chase. Motion made by Gwendolyn Heard Nelson and seconded by Debbie Franklin. Motion carried.

Uncommon Heights Gala

Report by Milele Robertson. Sections were asked to donate \$150 toward sending regional president, Helena Johnson, to the November event in Washington, D.C. Donations to cover costs of hotel, transportation, ticket and meals. Estimated cost is \$2000. Discussion about setting a precedence and number of sections contributing toward \$2000. Motion to contribute \$150 from IE Section account by Deborah Robertson and seconded by Joanne Gilbert. Motion passed.

Prop 47 Grant

State grant proposal by City of Rialto as lead agency. NCNW to participate as one of the CBO partners. NCNW would receive \$7000 through the duration of the grant (3 yrs.). More information forthcoming as City submits proposal.

CalGRIP Grant

Second quarter invoice submitted for \$6000 for Summer Bridge Program.

FUNDrive

Report by Gwendolyn Heard Nelson. Opportunity to raise \$500 through Value Village thrift store in Riverside which will pay by the pound for usable, clean items such as clothing, handbags, toys, jewelry, books, dishes, household items. Clothes should be bagged and items like books, dishes should be stored in boxes. Proposed date for taking bags and boxes to Value Village is October 21st. Subsequent discussion on partnering with affiliate Westside Action Group to help with loading and unloading items into rented U-Haul for delivery to Value Village. Proposed dates to bag items in advance at the Bethune Center are October 9th from 9 AM – 11 AM & October 11th from 5 PM – 6:30 PM. Motion by Lois Carson to accept fundraiser activity and seconded by Gloria Chichester. Kimberly Clark will be asked to create a flyer for the fundraiser.

ADJOURNMENT

The meeting was adjourned at 7:41 PM. Next general meeting will be October 23, 2017.

Minutes Prepared by Beverly Powell